

HyperWare® Retail Software

Quick Reference Card

T7Plus 19 Key with SPOS 09A

Note: Printing a second receipt, the customer receipt, is an option for all transactions.

Credit Sale

Terminal Display	Action
SWIPE CUSTOMER CARD	Swipe credit card through card reader.
AMOUNT \$0.00	Enter amount of sale, press ENTER .
COMMS	Terminal dials host.
RESPONSE	Approval number is displayed on screen, and printed on receipt.
Approval 123456	

Debit Sale

Terminal Display	Action
SWIPE CUSTOMER CARD	Activate the scrolling menu, then select New Trans, Sale, and Debit Card .
SWIPE CUSTOMER CARD	Swipe card through card reader.
AMOUNT \$0.00	Enter amount of sale, press ENTER .
Waiting for PIN	Customer enters PIN on attached PIN Pad.
COMMS	Terminal dials host.
RESPONSE	Approval number is displayed on screen, and printed on receipt.
Approval 123456	

EBT Sale

Terminal Display	Action
SWIPE CUSTOMER CARD	Activate the scrolling menu, then select New Trans, Sale, and EBT Card .
SWIPE CUSTOMER CARD	Swipe card through card reader.
1-FOOD STAMP 2-CASH BENEFIT	Press 1 for FOOD STAMP or 2 for CASH BENEFIT, press ENTER .
SALE AMOUNT \$0.00	Enter amount of sale, press ENTER .
Waiting for PIN	Customer enters PIN on attached PIN Pad.
COMMS	Terminal dials host.
RESPONSE	Approval number is displayed on screen, and printed on receipt.
Approval 123456	

Credit Refund

Terminal Display	Action
SWIPE CUSTOMER CARD	Press Refund button.
SWIPE CUSTOMER CARD	Swipe card through card reader.
AMOUNT \$0.00	Enter amount of refund, press ENTER .
COMMS	Terminal dials host.
RESPONSE	Approval number is displayed on screen, and printed on receipt.
Approval 123456	

Debit Refund

Terminal Display	Action
SWIPE CUSTOMER CARD	Activate the scrolling menu, then select New Trans, Refund, and Debit Card .
SWIPE CUSTOMER CARD	Swipe card through card reader.
AMOUNT \$0.00	Enter amount of refund, press ENTER .
Waiting for PIN	Customer enters PIN on attached PIN Pad.
COMMS	Terminal dials host.
RESPONSE	Approval number is displayed on screen, and printed on receipt.
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Reprint Last Receipt

Terminal Display	Action
SWIPE CUSTOMER CARD	Press Function + 72 , then ENTER .
1-MERCHANT RECPT 2-CUSTOMER RECPT	Press 1 for MERCHANT RECEIPT or press 2 for CUSTOMER RECEIPT, then ENTER .
REPRINT COMPLETE	Receipt is printed.

Offline/Force

Terminal Display	Action
SWIPE CUSTOMER CARD	Activate the scrolling menu, then select New Trans, Force , and select the type of transaction.
OFFLINE MODE ENTER ACCOUNT NUMBER	Enter card number, press ENTER .
EXPIRATION DATE MMY	Enter expiration date, press ENTER .
AMOUNT \$0.00	Enter amount of sale, press ENTER .
ENTER APPROVAL CODE	Enter approval code from voice authorization.
TRANSACTION ACCEPTED	Offline/Force is complete.

Batch Report (Summary)

Terminal Display	Action
SWIPE CUSTOMER CARD	Activate the scrolling menu, then select Reports and Summary .
SELECT SHIFT NUMBER 0 FOR ALL SHIFT	Press 0 , then ENTER .
SCANNING BATCH	Terminal scans for Batch Totals and prints Summary Report.

Batch Report (Audit)

Terminal Display	Action
SWIPE CUSTOMER CARD	Activate the scrolling menu, then select Reports and Audit .
SELECT SHIFT NUMBER 0 FOR ALL SHIFT	Press 0 , then ENTER .
HOST NUMBER	Enter Host Number or '0' for all hosts.
PRINTING	Audit report is printed.

Batch Settle

Terminal Display	Action
SWIPE CUSTOMER CARD	Press Settle button.
ENTER PASSWORD	Enter password, press ENTER .
HOST NUMBER	Press 0 for all hosts or enter Host Number, then ENTER .
SCANNING BATCH	Terminal scans for Batch Totals.
SALES TOTAL CORRECT?	Press YES to confirm sale.
REFUND TOTAL CORRECT?	Press YES to confirm refund total.
SCANNING BATCH	Terminal scans for Batch Totals.
COMMS	Terminal dials host.
RESPONSE	Settlement is complete.
Approval 123456	
SCANNING BATCH	Settlement report is printed.



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940424-008, rev. B

11/2004

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SALE AMOUNT \$0.00	Enter amount of sale, press ENTER .
Waiting for PIN	Customer enters PIN on attached PIN Pad.
COMMS	Terminal dials host.
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940424-008, rev. B

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